Greenwood Area Library Board Meeting Minutes

January 11th, 2024 at 1 p.m. Greenwood Area Library

1. Call Meeting to Order-Meeting called to order at 1:01pm by Amber. Members present were Sylvia Weaver, Deanna Jordan, Kayla Schar, Jereld Block, Barb Ashbeck, Amber Brill and special guest Dave Hansen. Joe Green and Cheri Lenz absent.
2. Action Item: Approval of minutes for November 16th- motion to approve minutes with correction of Kayla being marked absent from November meeting made by Kayla and seconded by Jerry. All ayed, motion carried.
3. Director’s Report:

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| --- | --- | --- |
| **Circulation** | Nov=1834/ -13 LY |  |
|  | Dec=1537/+135 LY | YTD 2023=20159/+587 LY |
| **E Circ** | Nov= 600/ +295 LY |  |
|  | Dec=548/ +99 LY | YTD 2023=6323/ +1279LY |

Savings balance before January payroll

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| --- | --- |
| **Forward Financial Account Balances** | **State of WI Account Balances** |
| Savings **$81,442.09** as of 1/11 | Memorial Fund **$5,144.54** as of 1/4 |
| CD **$13,111.48** as of 1/11 | 11 Month CD **$10,133.54** as of 1/11 |
| Lib Exp **$14,783.72** as of 1/11 | 11 Month CD **$5,066.77** as of 1/11 |

Financials

Action Item: November and December Expenses, Account Balances, MTD income/expenses, check approval-Kayla noted that Lib Expansion will be $4800ish less than shown. Transfer made this morning for Ratsch engineering costs, didn’t show up yet when Amber updated the report. Motion to approve made by Kayla, seconded by Barb. All ayed, motion carried.

1. Trustee Essentials

TE-18 discuss-Amber briefly discussed trustee #18.

1. Library Business

Programs for Jan/February-Amber discussed upcoming programs.

Signage ideas-Amber talked about signage ideas. Mainly number of sign’s for building and a little about type of material. Amber is to work on some designs for North & South of building.

1. Building & Policy Committee

Update on Renovation & Bids-Amber updated board on bids. We are waiting for council to deny bids, board will need to decide if we want to rebid maybe next month. Also, waiting on possible grant due January 31st.

Grant-Joan working on matching bid grant due January 31st. Will find out more soon. Meeting planned for end of January.

1. New Business-Kayla discussed possible grant for updated energy services (lighting most likely) for whole city. Will keep us updated.
2. Board Meeting Reports- None at this time.
3. Set next Meeting date & time-Annual Meeting (before feb 21st)-Meeting tentatively set for February 15th at 1pm. Amber will reach out if that changes.
4. Action Item: Adjourn-motion made by Barb, seconded by Sylvia at 1:48pm. All ayed, motion carried.